

Village Board Minutes
Village of Onarga, Regular Board of Trustees Meeting
Tuesday, November 13, 2018

1. Call to order at 7:00 p.m.

Cultra called the meeting to order at 7:00pm.

2. Roll Call

Shane Cultra, Village President; Fred Walraven, Trustee; Angie Martinez, Trustee; Matt Clark, Trustee; Holly Zirkle, Trustee; Claudia Ramirez, Treasurer; Stephanie VonDrehle, Village Clerk; Tim Hamilton, Village Supervisor, Stephanie Wilson, Park Coordinator; Doug Brenner, Police Chief; Rita Fink; Sarah Barnett; Neil Piggush; Aaron Dunhill; Gilman Star.

3. Review and approval of Regular Village Board Meeting of Tuesday October 9, 2018.

Zirkle motioned to accept the regular meeting minutes of Tuesday October 9, 2018 as presented. Walraven seconded the motion. The motion carried.

4. Review and approval of treasurer's report

Ramirez asked if the Board would rather see the reports from month to month or meeting to meeting? Clark stated he thought we were doing it month to month because the auditors liked it that way. Clark suggested to contact the auditors and ask them how they need it to be.

Clark motioned to accept the treasurer's report as presented. Martinez seconded the motion. The motion carried.

Fink handed out the all adjustments for the prior fiscal year, there were 47 in total.

Clark motioned to approve adjustment items 24-47 as shown in the report as presented. Walraven seconded the motion. The motion carried.

5. Review and approval of bills to be paid

Clark motioned to approve the bills to be paid with the exception of the check to the EPA, until further information is obtained, with the EPA payment removed the bills were approved in the amount of \$159,431.35. Martinez seconded the motion. The motion carried.

6. Public comment

Clark motioned to open public comment. Walraven seconded the motion. The motion carried.

Aaron Dunhill spoke on behalf of AFLAC Insurance to see if the Village thought this would be beneficial to their employees and see if they thought any employees would be interested in the insurance. Clark stated the Finance Committee would discuss and Clark would contact Dunhill.

7. Review of correspondence to the board

VonDrehle informed the board she spoke with Linda Harris about the donation to the Home & Garden Club. Harris asked the board to donate \$1000 due to their funds dwindling and the Village not donating for a few years.

Walraven motioned to donate \$1000 to the Onarga Home & Garden Club. Zirkle seconded the motion. The motion carried.

VonDrehle informed the board that Ceaser Aguilera had a packet that he wanted presented to board on his behalf on his property located at 111 W. Seminary. Clark suggests VonDrehle forward this to the Village's Attorney, Tungate, to see what further action should be completed.

8. Review and Possible Action on Ordinances

Ordinance #2018-08-Levy and Assessments of Taxes for Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019.

Clark motioned to approve Ordinance #2018-08-Levy and Assessments of Taxes for Fiscal Year Beginning May 1, 2018 and Ending April 30, 2019 as presented. Martinez seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.

9. Standing Committee reports

9.1 Infrastructure (Holly Zirkle, Vacant, and Vacant)

9.1.1 There was nothing new at this time for flooding relief.

9.1.2 There was nothing new at this time for East Seminary Drainage.

9.1.3 Piggush presented the proposals for the Evergreen Street Repair.

9.1.3.1 Clark motioned to approve the proposal for the grant application as presented. Walraven seconded the motion. The motion carried.

9.1.3.2 Clark motioned to approve the IDOT Engineering Agreement in the amount of \$24,981.19. Martinez seconded the motion. The motion carried.

Hamilton informed the board that the certified sewer licensee is resigning effective January 1st, 2019. Hamilton has contacted the Village's prior employee to see if he is interested in the position. Hamilton will inform the

Board in the December meeting what he finds out.

9.2 Safety, Security & Enforcement (Fred Walraven, Matt Clark, and Angie Martinez)

Walraven motioned to approve the Safety, Security, & Enforcement Committee meeting minutes of October 5th as presented. Zirkle seconded the motion. The motion carried.

Walraven informed the board, the committee has been working on the truck routes along with Brenner. They believe they have it mapped out but need to speak with Tungate.

- 9.2.1 Walraven motioned to approve the spending of \$1544.00 for the Iroquois County EMS Department Communication Contract. Zirkle seconded the motion. The motion carried with Clark opposing.

9.3 Parks and Recreation (Vacant, Holly Zirkle, and Angie Martinez)

The Board inquired if the Brantley memorial had been finalized. Cultra stated he would plant a tree on Thursday or Friday, so this can be finished.

9.4 Finance (Matt Clark, Fred Walraven, and Vacant)

- 9.4.1 The financial audit is in process this week. Clark reminded everyone when they get the audit questions to make sure to answer them and return as soon as possible.
- 9.4.2 Clark motioned to approve the Adoption of Resolution #2018-001 for Federated Bank adding Claudia Ramirez as a signer. Martinez seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.
- 9.4.3 Clark motioned to approve the Adoption of Resolution #2018-001 for First State Bank of Forrest adding Claudia Ramirez as a signer. Walraven seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.

9.5 Local and Intergovernmental Communications (Angie Martinez, Vacant, and Holly Zirkle)

- 9.5.1 Cultra stated the Lions Club is in the process of obtaining the sign, he stated the Lions Club is asking for the funds the Village had already approved for this sign. VonDrehle reminded the Board they had approved this money under the stipulation they found out who would own this sign, who would obtain insurance, and who would pay for the electricity. Clark stated this still has not yet been determined.

Walraven motioned to approve the donation of \$2000 as promised without learning the answers to the questions the Board previously had. Martinez seconded the motion. The motion carried with Clark abstaining from the vote.

9.6 Building Standards (Matt Clark, Fred Walraven, and Vacant)

Clark spoke about Clarage's bill to Board and stated that he is doing a lot of work he should not be doing, and once those items are removed, his bill will be reduced.

9.7 TIF Committee (Matt Clark, Angie Martinez, and Vacant)

- 9.7.1 Clark stated the ordinance was passed, however Beherns still had not signed the ordinance. Clark will contact the Beherns.

9.8 Litigation Committee (Matt Clark, Shane Cultra, Angie Martinez, and Mike Tilstra)

10. Old business

VonDrehle informed the Board all Wednesday's and Thursday's are open at Shagbark for the Village Christmas Party. There were no Saturday's open in December or January, but there is one Friday open in January. The Board agreed to have the party on Wednesday, December 12 at 7:00pm.

VonDrehle inquired on the Best's Supermarket gift certificates and if she was sending those out with the invitations as done previously.

Clark motioned to approve the gift certificates to Best's Supermarket in the amount of \$40.00 for all Village Employees for Christmas. Martinez seconded the motion. The motion carried.

11. New business

Sarah Barnett was introduced to the board. Cultra appointed Barnett as Trustee to fulfill the remainder of the 2-year unexpired Trustee term.

Clark motioned to the consent and approval of Cultra's appointment of Barnett to fulfill the 2-year unexpired Trustee seat as of November 13, 2018. Walraven seconded the motion. The motion carried.

Cultra swore in Sarah Barnett.

Cultra tabled the re-appointment of committees until the next meeting, with exception of the Infrastructure committee, he added Sarah Barnett to this committee.

12. Executive session (if needed) for any lawful purpose including but not limited to: Appointment, employment, discipline, performance or dismissal of specific employees; Salary schedules for one or more employees; Selection of person to fill a public office or discipline, performance or removal of the occupant of a public office; Purchase or lease of real property or setting of a price for sale or lease of village property; Litigation, pending or probable.

Clark moved to open executive session at 8:17pm. Martinez seconded the motion. The motion carried.

Clark moved to close executive session at 8:26pm. Walraven seconded the motion. The motion carried.

13. Possible action on any executive session item

Clark made everyone aware McCann resigned from the board effective November 1st.

14. Adjournment

Clark moved to adjourn the meeting at 8:31pm. Walraven seconded the motion. The motion carried.