

Village Board Minutes
Village of Onarga, Regular Board of Trustees Meeting
Monday, December 10, 2018

1. Call to order at 7:00 p.m.

Cultra called the meeting to order at 7:00pm.

2. Roll Call

Shane Cultra, Village President; Fred Walraven, Trustee; Angie Martinez, Trustee; Matt Clark, Trustee; Holly Zirkle, Trustee; Sarah Barnett, Trustee; Claudia Ramirez, Treasurer; Stephanie VonDrehle, Village Clerk; Tim Hamilton, Village Supervisor, Stephanie Wilson, Park Coordinator, absent; Doug Brenner, Police Chief; Russell Geisler; Wendy Davis, Times Republic; Gilman Star.

Cultra appointed Russell Geisler as Trustee to fulfill the remainder of the 4-year Trustee term, which will be up for re-election in April 2019.

Clark motioned to the consent and approval of Cultra's appointment of Geisler to fulfill the 4-year Trustee seat as of December 10, 2018. Zirkle seconded the motion. The motion carried.

Cultra swore in Russell Geisler.

Geisler inquired if he was still able to conduct his animal control work. Cultra will call the Tungate and find out if he can still do both jobs.

3. Review and approval of Regular Village Board & Executive Session Meeting of Tuesday November 13, 2018.

Walraven motioned to accept the regular meeting minutes of Tuesday October 9, 2018 as presented. Martinez seconded the motion. The motion carried.

Clark motioned to accept the executive session meeting minutes of Tuesday October 9, 2018 as presented. Walraven seconded the motion. The motion carried.

4. Review and approval of treasurer's report

Clark motioned to approve the treasurer's report as presented. Walraven seconded the motion. The motion carried.

5. Review and approval of bills to be paid

Zirkle motioned to approve the bills to be paid as presented in the amount of \$53,682.17. Walraven seconded the motion. The motion carried.

Ramirez asked the board if she needed to wait for approval to send out reimbursements for water accounts. Clark stated if Ramirez and Hamilton have concluded that all amounts are final for these reimbursements, then he sees no reason to wait for board approval. Cultra agreed with this as well.

6. Public comment

There was no public comment.

7. Review of correspondence to the board

There was no correspondence to the board.

8. Review and Possible Action on Ordinances

Ordinance #2018-09-An Ordinance Amending Policy Prohibiting Sexual Harassment for the Village of Onarga

Clark motioned to approve Ordinance #2018-09- An Ordinance Amending Policy Prohibiting Sexual Harassment for the Village of Onarga as presented. Martinez seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.

Ordinance #2018-10- An Ordinance Extending the Authorization to Ameren Illinois Company to Construct, Operate, and Maintain an Electric Utility System in the Village of Onarga

Walraven motioned to approve Ordinance #2018-10- An Ordinance Extending the Authorization to Ameren Illinois Company to Construct, Operate, and Maintain an Electric Utility System in the Village of Onarga as presented. Zirkle seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.

9. Standing Committee reports

9.1 Infrastructure (Holly Zirkle, Vacant, and Vacant)

9.1.1 There was nothing new at this time for flooding relief.

9.1.2 There was nothing new at this time for East Seminary Drainage.

9.1.3 VonDrehle presented the proposals for the Evergreen Street Repair.

9.1.3.1 Zirkle motioned to approve Resolution 2018-03-Improvement under the Illinois

Highway Code as presented. Clark seconded the motion. The motion carried. A roll call vote was conducted with all Aye votes.

9.1.3.2 Zirkle motioned to approve the IDOT Engineering Agreement in the amount of \$24,981.19. Walraven seconded the motion. The motion carried.

Zirkle motioned to approve the Infrastructure Committee meeting minutes of December 3rd as presented. Walraven seconded the motion. The motion carried.

9.2 Safety, Security & Enforcement (Fred Walraven, Matt Clark, and Angie Martinez)

Walraven motioned to approve the Safety, Security, & Enforcement Committee meeting minutes of November 26th as presented. Zirkle seconded the motion. The motion carried.

Brenner stated he has been looking at different village and city ordinances for truck routes. Brenner and the committee decided that when there was a truck in question the police would escort the truck to Pilot in Gilman and weigh it; if in fact the truck is overweight a ticket will be issued at this time. Brenner stated himself and the committee are still working on what streets will be included in the truck routes and once this is completed he will contract Tungate to get the ordinance written. Clark reminded the board that once this ordinance is written and approved the clerk needs to get this ordinance and any recent ordinances codified. VonDrehle is aware of this and will have this taken care of.

Brenner stated something needs to be done to on the McCreary property. The current owner cannot be found to serve papers to and the property is a health hazard and needs to be condemned. Clark explained to the board they must serve the owner so a deficiency can be made and then the home can be demolished.

Brenner also expressed his concern with speeding in the Village, especially on Blue Spruce. Brenner recommends the board purchase 4 speed bumps, 2 for the north and 2 for the south by the stop sign. The speed bumps are removable if needed to be during winter months for plowing. To purchase the commercial grade speed bumps and signs it will cost the Village \$2293.33.

Walraven motioned to approve the spending of \$2293.33 on 4 removable speed bumps and signs for blue spruce. Clark seconded the motion. The motion carried.

Brenner also spoke to Geisler on creating a sheet with information on citations Geisler issues for animal control, this way Brenner can log these in the police system so the police can have a listing as well especially for those who have multiple issues.

Brenner also told all board members he put his November listing report in everyone's mailbox.

9.3 Parks and Recreation (Vacant, Holly Zirkle, and Angie Martinez)

Zirkle inquired if the Brantley memorial had been finalized. Cultra stated he had not planted a tree yet.

9.4 Finance (Matt Clark, Fred Walraven, and Vacant)

9.4.1 The financial audit is almost finalized. Clark stated no one can leave tonight without filling out the audit questions.

9.4.2 Clark motioned to approve a new credit card be ordered for the Village Treasurer with Claudia Ramirez's name on it with a limit of \$1000. Martinez seconded the motion. The motion carried.

Clark addressed the issue of the EPA check still being held since the meeting in November, he believes this should still be held until more information is obtained. Cultra agrees to hold the check as well.

9.5 Local and Intergovernmental Communications (Angie Martinez, Vacant, and Holly Zirkle)

9.5.1 Martinez stated she spoke with Jeff Meyer on the Onarga digital sign. The sign has been ordered, the Lions Club will be in charge of insuring the sign and hooking up the electricity. Clark asked Hamilton if was okay with how the Lions Club was handling the sign and he said he was.

9.6 Building Standards (Matt Clark, Fred Walraven, and Vacant)

Clark stated he will be scheduling a committee meeting to discuss several upcoming matters. Clark also passed around a letter Tungate sent to Cesar Aguilera addressing his correspondence to the board in the November meeting.

9.7 TIF Committee (Matt Clark, Angie Martinez, and Vacant)

9.7.1 Clark stated the ordinance was passed, however Behrends still had not signed the ordinance. Geisler stated he thought all documents had been signed and Behrends were just waiting on moving their inventory out of their building. Geisler will talk with Behrends tell him to speak with the Clerk and get all documents finalized.

9.8 Litigation Committee (Matt Clark, Shane Cultra, Angie Martinez, and Mike Tilstra)

10. Old business

Cultra re-appointed the committees as follows:

Infrastructure Committee: Chair: Holly Zirkle, Sarah Barnett, & Fred Walraven

Safety, Security, & Enforcement Committee: Chair: Fred Walraven, Russ Geisler, & Angie Martinez

Parks & Recreation Committee: Chair: Angie Martinez, Holly Zirkle, & Russ Geisler

Finance Committee: Chair: Matt Clark, Fred Walraven, & Sarah Barnett

Local & Intergovernmental Communications Committee: Chair: Angie Martinez, Holly Zirkle, & Russ Geisler

Building Standards Committee: Chair: Matt Clark, Fred Walraven, & Sarah Barnett

TIF Committee: Chair: Matt Clark, Angie Martinez, & Sarah Barnett

Walraven motioned to approve the re-appointment of committees as presented. Clark seconded the motion. The motion carried.

11. New business

12. Executive session (if needed) for any lawful purpose including but not limited to: Appointment, employment, discipline, performance or dismissal of specific employees; Salary schedules for one or more employees; Selection of person to fill a public office or discipline, performance or removal of the occupant of a public office; Purchase or lease of real property or setting of a price for sale or lease of village property; Litigation, pending or probable.

Clark moved to open executive session at 8:06pm. Walraven seconded the motion. The motion carried.

Clark moved to close executive session at 8:12pm. Walraven seconded the motion. The motion carried.

13. Possible action on any executive session item

Clark motioned to approve moving Chris Jaworski to full-time status effective December 16th at a rate of \$ 12.50 an hour and also giving him full-time benefits as of January 1, 2019. Martinez seconded the motion. The motion carried.

Clark motioned to approve the hiring of Steve Engelking who will be the sewer licensee, he will be paid \$125 per trip made to work for the Village which will be limited to 2 times per month. Zirkle seconded the motion. The motion carried.

14. Adjournment

Clark moved to adjourn the meeting at 8:20pm. Martinez seconded the motion. The motion carried.